



Meeting	North Whiteley Development Forum
Date and Time	Thursday, 15th February, 2024 at 6.00 pm.
Venue	Virtual via Microsoft Teams and streamed live on YouTube at www.youtube.com/winchestercc

Note: This meeting is being held virtually, members of the public who wish to watch this meeting live may do so via the Councils YouTube page at youtube.com/WinchesterCC.

AGENDA

- 1. Apologies**
To record the names of apologies given and deputy members who are attending the meeting in place of appointed Members (where appropriate)
- 2. Disclosures of Interests**
To receive any disclosure of interests from Members and Officers in matters to be discussed.

Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.
- 3. Chairperson's Announcements**
- 4. Public Participation.**
To receive and note questions asked and statements made from members of the public on general matters of interest and/or matters relating to the work of the Forum

Members of the public and visiting councillors may speak at the forum, provided they have registered to speak three working days in advance. Please contact Democratic Services by 5pm on the 9th February 2024 Friday, 9 February 2024 via democracy@winchester.gov.uk or (01962) 848 264 to register to speak and for further details.



5. **Minutes of the previous meeting held on the 11 December 2023** (Pages 7 - 12)
That the minutes of the meeting be signed as a correct record.
6. **Developer and Implementation Officer Update including an update regarding Bus Service and Whiteley Way Roadworks**
7. **Future of the Forum (Verbal Update)**

**Laura Taylor
Chief Executive**

7 February 2024

Agenda Contact: Matthew Watson, Democratic Services Officer

mwatson@winchester.gov.uk 01962 848 317

**With the exception of exempt items, agendas, reports and previous minutes are available on the Council's Website via the following link:*

<https://www.winchester.gov.uk/councillors-committees>

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.



MEMBERSHIP

The membership of the Forum is:

- Winchester City Council (6 representatives - including Chairperson of the Forum plus deputy)
- Hampshire County Council (2 representatives)
- Fareham Borough Council (1 representative plus deputy)
- Eastleigh Borough Council (1 representative)
- Whiteley Parish Council (1 representative plus deputy)
- Curdridge Parish Council (1 representative)
- Botley Parish Council (1 representative plus deputy)

North Whiteley Development Forum

Cllr Achwal V	Winchester City Council
Cllr Achwal S	Winchester City Council
Cllr Chamberlain	Winchester City Council
Cllr Small	Winchester City Council
Cllr Pearson	Winchester City Council
Cllr Wallace	Winchester City Council
Cllr Woodward	Hampshire County Council
Cllr Lumby	Hampshire County Council
Cllr Burton	Fareham Borough Council
Cllr Pretty	Eastleigh Borough Council
Cllr Evans	Whiteley Town Council
Cllr Cooper	Botley Parish Council
Cllr Bodger	Curdridge Parish Council

In addition, the following are nominated deputies to the Forum:

Cllr Cutler (Winchester City Council), Cllr Lee (Winchester City Council), Cllr Langford-Smith (Winchester City Council), Briggs (Hampshire County Council), Cllr Martin (Fareham Borough Council) and Cllr Burden (Curdridge Parish Council)

Officers:

- Lead Officer - Julie Pinnock
- Implementation Officer - Hilary Oliver
- Community Worker - TBC

Quorum

The Forum will be quorate if five voting representatives are present

TERMS OF REFERENCE

Development Fora – Terms of Reference

The fora have no formal decision-making powers but can advise and make recommendations on relevant issues.

Primary objectives of the fora:

1. Meet 3 times per year. Virtual meetings will continue.
2. Comment and advise on strategic matters related to the implementation of the MDA.
3. Monitor and comment on progress relating to the development of the MDA including the implementation of planning conditions and requirements of planning obligations (s106 agreements) and s278 agreements (highway works).
4. Monitor and comment on community development activities within the development area and provide advice on how these should progress.
5. Support the establishment of appropriate local democratic structures for the emerging community.
6. Be wound down once governance arrangements are established,

How this will be achieved:

1. Each meeting will receive the following input:
 - a. Update on the physical development of the MDA (from the developer).
 - b. Report on the community development activities and any issues arising within the MDA.
 - c. Discussion on infrastructure.
2. Other matters will be brought to the forum as and when required.

Key stages of the fora:

Stage 1 – Planning	Stage 2 – Emerging	Stage 3 – Establishing
Start: Initial master planning End: Outline planning consent / start on site.	Start: Start on site End: Establishment of a parish council, or other suitable democratic body as applicable.	Start: Establishment of a parish council, or other suitable democratic body as applicable. End: New governance arrangements established
<ul style="list-style-type: none"> · Act as a sounding board where ideas, options and issues relating to the development can be considered before becoming part of the formal planning process. · Consider and advise upon the infrastructure required 	<ul style="list-style-type: none"> · Receive updates on the progress of development and compliance with relevant planning conditions and S106/S278 agreements · Input into creation of a community development strategy 	<ul style="list-style-type: none"> · Receive updates on progress in establishing the community and any emerging issues · Consider and advise upon a strategy for the ownership and management of the social infrastructure and community assets. · Receive updates on the progress of development and compliance with relevant planning conditions and S106/S278 agreements
Lead: Service Lead – Built Environment	Lead: Service Lead – Built Environment	Lead: Service Lead – Community & Wellbeing

Method of working and voting rights

All representatives are expected to seek to reach conclusions by general consensus. Where any voting representatives on the Forum requires a formal vote to be taken, this shall be by a show of hands by those voting representatives present and voting (as per the membership set out above).

Public Participation procedure

There will be a period of 10 minutes maximum at the beginning of each forum meeting when the Chair will invite the public, including local interest groups, to raise any general matters of interest and/or matters relating to the work of the forum.

An individual speaker will be limited to a maximum of three minutes per agenda item. Where a number of members of the public wish to speak they will be encouraged to agree the allocated maximum ten minutes between them.

The Chairperson will retain discretion to manage the public speaking process and may limit individual speakers to less than three minutes or take other steps necessary in order to maximise public participation in an appropriate way.

Members and officers will not provide an immediate response to public comments raised from the floor. All comments and queries will be noted, and the Chair will invite officers and/or members to respond to specific points during the round table debate and discussion amongst forum members that follows.

Members of the public should contact the [Democratic Services Officer](#) at least 3 working days before the meeting (by 5pm, Friday, 9 February 2024) so that as many people who wish to speak can be accommodated during the public participation sessions.

Once the period of public participation has drawn to a close, there will be an opportunity for elected members who are not on the forum (i.e., cabinet or ward members) to speak in advance of questions and debate amongst forum members at the Chair's discretion.

The forum will then debate the item with any conclusions and recommendations recorded.

Filming and broadcast notification

This meeting will be recorded and broadcast live on the Council's YouTube site and may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#). Please note that the video recording is subtitled, but you may have to enable your device to see them (advice on how to do this is on the meeting page).

Public Document Pack Agenda Item 5

NORTH WHITELEY DEVELOPMENT FORUM

Monday, 11 December 2023

Attendance:

Councillors

Cllr Achwal V (Winchester City Council) (Chairperson)

Cllr Achwal S, Winchester City Council
Cllr Chamberlain, Winchester City Council
Cllr Small, Winchester City Council
Cllr Pearson, Winchester City Council
Cllr Lumby, Hampshire County Council

Cllr Pretty, Eastleigh Borough Council
Cllr Evans, Whiteley Town Council
Cllr Cooper, Botley Parish Council
Cllr Bodger, Curdridge Parish Council

Apologies for Absence:

Cllr Wallace (Winchester City Council), Cllr Woodward (Hampshire County Council) and Cllr Burton (Fareham Borough Council)

Deputy Members:

Cllr Lee (as deputy for Cllr Wallace)

Other members in attendance:

Cllr Tod

[Video recording of the meeting](#)

1. **APOLOGIES**

Apologies were noted as above.

2. **DISCLOSURES OF INTERESTS**

No disclosures of interests were made.

3. **CHAIRPERSON'S ANNOUNCEMENTS**

No Announcements were made.

4. **PUBLIC PARTICIPATION.**

Linda Parkes addressed the committee and expressed concern about the increased traffic passing her home near the Taylor Wimpey office on Whiteley Way. She cited over 100 cars per hour exceeding the 20-mph limit, using the road as a shortcut. She highlighted the lack of speed limit enforcement on this

non-adopted road, raising safety concerns and proposed the need for traffic calming measures.

Simon Boulding highlighted concerns about bus services mainly serving Whiteley Shopping Centre and neglecting other destinations like Brookfield School and Botley Station. He noted the inconsistency with school and college schedules, leading to more car journeys and congestion. He inquired about plans for a more convenient and accessible bus service for residents.

Mandy Boulding addressed the committee regarding safety issues at the Glassfield Road and Whiteley Way junction. She mentioned visibility obstructions due to parked cars, high-speed traffic, and unsafe pedestrian crossings, making the situation hazardous. She queried the safety measures planned, including the effectiveness of current speed limit signs and humps.

Councillor David Leslie raised concerns about the frequency of local bus services, specifically routes 28A and 20. He sought information on their future scheduling to operate more frequently. Additionally, he asked about extending these routes to Botley Station and Hedge End.

Danny Patrick, though unable to attend, submitted questions in advance. He inquired about plans for the gravel parking area near Cornerstone Primary School, expressing concern about its state and mentioning potential rumours of transforming it into a community hub with local shops and a GP surgery. He also highlighted the absence of shelters and seating at bus stops along Bluebell Way, especially near the school, proposing the inclusion of shelters and pull-in areas for buses.

Simon Shepherd, though unable to attend, submitted questions in advance. He sought information on plans and schedules for adding doctors, dentists, and other essential facilities in the area. He also asked about promised local amenities, seeking clarity on their construction timelines.

The Chairperson assured that responses to these inquiries would be provided later in the meeting under the relevant agenda item.

5. **MINUTES OF THE PREVIOUS MEETING HELD ON 17 JULY 2023**

That the minutes of the previous meeting held on 17 July 2023 be approved and adopted.

6. **THE ZOE CLARK ACADEMY (VERBAL UPDATE FROM THE ADULT LEARNING MANAGER, FAREHAM COLLEGE)**

Carlene Reed, Adult Learning Manager at Fareham College, provided an update on the Zoe Clark Academy, summarised as:

1. The academy's primary goal was to equip individuals aged 19 and above, experiencing long-term unemployment, with essential industry skills.
2. Assistance was offered for interviews and access to local employment opportunities.

3. The academy prioritised contributing to the community by offering diverse adult training programmes, including money management, to enhance development.
4. Vistry Southern Housebuilding and Countryside Partnership led the project.
5. Three-week work-based courses, in collaboration with the Department for Work and Pensions, covered health, safety, on-site behaviour, CSCS card training, and job interviews for site work and apprenticeships.
6. Seventy unemployed adults received training in the past year, with 70% successfully securing local employment; some received multiple offers from various employers.
7. Expectations were high for generating more opportunities upon the academy's inauguration.
8. Recognition was given to the academy's broader aim of not solely focusing on employment but also integrating into the local community and fostering future leaders in the construction industry.

Members raised queries, including:

1. The exact location of the academy.
2. The duration of the initiative.
3. The current enrolment figures for courses.
4. The connection of this initiative with the local job centre.
5. Whether there was any cost to attendees for attending a course.

Carlene Reed addressed these points accordingly.

7. **THE FUTURE OF THE FORUM (VERBAL UPDATE FROM THE SERVICE LEAD: BUILT ENVIRONMENT, WINCHESTER CITY COUNCIL)**

Julie Pinnock, Corporate Head of Planning and Regulatory Services provided an update on recent progress. She highlighted the North Whiteley Forum's terms of reference, which stipulated three meetings per year to discuss strategic matters and aid in establishing local democratic structures for the emerging community. It was determined through a previous governance review that Whiteley Town Council would oversee the area. She advised that following a query at a previous Forum meeting regarding the future of the forum, a proposal was under consideration to transfer control of the Forum to the Town Council. This transfer may involve procedural considerations, potentially through cabinet endorsement.

Councillor Mike Evans reported on recent discussions involving the Leader of Winchester City Council and officers. The Town Council's primary focus centred on ensuring the proper delivery and ownership of infrastructure to support and integrate new and existing elements into Whiteley. A draft set of terms of reference was created, scheduling three annual in-person meetings on specified dates (16th April, 16th July, and 10th December) at the Solent Hotel in Whiteley. Additionally, informal monthly catchups with the Consortium and Officers were planned to monitor and discuss the progress of transfer of land and facilities to Whiteley Town Council.

Councillor Tod advised that the forum was established by the cabinet in 2009, and an update agreed by the cabinet in May 2023 stated that dissolution would be governed by the revised constitution. In line with the council's revised constitution, the Forum continued until it was deemed that adequate and appropriate governance was in place, considering the views of local ward councillors, specifically, the three councillors for Whiteley and Shedfield Ward. Councillor Tod suggested that if the Forum had a viewpoint on its dissolution and transfer to the Town Council, it would be beneficial to hear it. Otherwise, the final decision on dissolution would likely rest with the Winchester City Council Cabinet to determine if adequate and appropriate governance was established.

Members raised questions and made comments on the following:

1. Uncertainty about the future committee's composition, specifically relating to the Whiteley and Shedfield Ward Councillors.
2. The potential costs of holding future meetings at the Solent Hotel.
3. Clarification on the criteria used to ensure governance compliance was met or completed.

After further discussion, it was noted that:

1. The Town Council was able to take over the Forum's management.
2. Officers were currently assessing if adequate arrangements existed for transferring authority. This assessment particularly concerned the engagement and involvement of ward members. Proposed governance arrangements by the Whiteley Town Council would be reviewed by all present members.
3. Further clarification would be sought from the Monitoring Officer to determine whether this decision required a cabinet decision or if providing notice now complied with the Constitutional requirements.

The Forum would convene again on the 15th of February 2024 to continue discussing this topic.

8. **UPDATE RE BOTLEY BY-PASS (VERBAL UPDATE FROM, THE HIGHWAY DEVELOPMENT COORDINATOR, HAMPSHIRE COUNTY COUNCIL)**

Ray Alborough from Hampshire County Council provided an update on the Botley Bypass as follows:

1. The latest information about the construction project was [available here](#) on the County Council's website. This information would be circulated with the minutes of this meeting. ([available here](#))
2. Concerning the timing of the roundabout construction at the upper part of Botley Road, details about the forthcoming phase (involving the construction of a bridge over the River Hamble) were accessible on the website. Ongoing discussions with the contractor aimed to provide a specific date.

Members raised the following queries and comments:

1. Concern was expressed about the omission of the Western Gateway near Snowdrop Place Care Home. Officers were requested to provide an update on the timeline for this work.
2. A question was posed regarding development at the Pinkmead end of the bypass. Opening the roundabout before completing the bypass could potentially alleviate significant queues on the B3051 heading north during afternoons and evenings.
3. Noting numerous cones remaining on the roadside along Whiteley Way, clarification was sought on the responsible party for their removal.

Ray Alborough addressed these points accordingly and committed to responding separately to points 1 and 2 above.

9. **DEVELOPER AND IMPLEMENTATION OFFICER UPDATE INCLUDING AN UPDATE REGARDING BUS SERVICES, NURSERY SCHOOL PROVISION AND CARE HOME. (VERBAL UPDATE FROM THE ASSOCIATE DIRECTOR – PROJECT MANAGEMENT, TETRA TECH AND THE NORTH WHITELEY IMPLEMENTATION OFFICER, WINCHESTER CITY COUNCIL)**

Jeff Davis (Tetra Tech) provided the forum with a presentation which had been made available on the council's website. ([available here](#)) The presentation covered a range of issues, which included the following:

1. Overview of Highways works.
2. Progress on Phase 1 Bluebell Way.
3. Updates on Strategic Cycleway: Footpath 9.
4. Latest Developments for Phase 2 – Off-Site Whiteley Way.
5. Update on Phase 3 – Station Hill – Whiteley Way / Curbridge Way to Whiteley Way.
6. Housing Delivery Update as of 4th December 2023.
7. Key Updates on Open Space Delivery.
8. Bus Services Developments.

Hilary Oliver, Implementation Officer, Winchester City Council, addressed the forum and provided updates covering the following:

1. The progress in erecting the new telecommunication mast in the north of the development.
2. An update from Hampshire County Council's travel plan team, including the launch of "North Whiteley Travel Matters". ([available here](#))
3. Issues concerning overflowing waste bins and Sports Pitch 2 were being addressed by Vistry who are responsible for maintenance.
4. The weather had delayed progress on the groundwork for Sports Pitch 2. These should recommence in the new year.

Members asked several questions and made comments regarding the following:

1. The ongoing speeding issues despite agreed measures.

2. The unsightly pavement parking near Cornerstone School.
3. Bus routes not aligning with crucial locations or school timings.
4. Concerns about secondary school construction commencement.
5. Traffic management issues on unadopted roads.
6. Consideration for smaller buses to reduce costs/carbon emissions.
7. Inadequate street lighting in Avon Road, Whiteley Meadows.
8. Whether the consortium could write to residents regarding parking issues on Glassfield Road.
9. Measures to improve safety on unadopted roads.
10. Inquiry about health and safety contact details.
11. Questions about a proposed care home and nursery provision in Whiteley.

These points were responded to by Jeff Davis, Hilary Oliver, and Ray Alborough accordingly.

10. **FUTURE AGENDA ITEMS.**

Governance Review and Future of the Forum

The meeting commenced at 6.00 pm and concluded at 8.00 pm

Chairperson